



STAFF REPORT

DATE: January 13, 2020
TO: Sacramento Regional Transit Board of Directors
FROM: Cindy Brooks, Clerk to the Board
SUBJ: APPROVAL OF THE ACTION SUMMARY OF DECEMBER 9, 2019

RECOMMENDATION

Motion to Approve.

**SACRAMENTO REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS
BOARD MEETING
December 9, 2019**

ROLL CALL: Roll Call was taken at 5:17 p.m. PRESENT: Directors Budge, Hansen, Harris, Howell, Hume, Jennings, Miller, and Nottoli. Absent: Chair Kennedy, Directors Schenirer and Serna.

The Board recessed to a Special Closed Session at 5:18 p.m.

The Board returned to Open Session at 5:32 and Roll Call was taken: PRESENT: Directors Budge, Hansen, Harris, Howell, Hume, Jennings, Miller, Nottoli and Schenirer. Absent: Chair Kennedy and Director Serna.

Closed Session Report: None

1. PLEDGE OF ALLEGIANCE

2. CONSENT CALENDAR

- 2.1 Motion: Approval of the Action Summary of November 18, 2019
- 2.2 Resolution: Adoption of the 2020 Board Meeting Calendar (C. Brooks/S. Valenton)
- 2.3. Resolution: Approving the Workplace Violence Policy (L. Hinz)
- 2.4. Resolution: Delegating Authority to the General Manager/CEO to Approve and Execute a Software License and Services Agreement with Ecolane USA, Inc. for Complementary Paratransit Scheduling and Dispatching Software Under the National Cooperative Purchasing Alliance (NCPA) and to Approve Amendments to the Agreement for Additional Licenses and Services (D. Cook)
- 2.5. Resolution: Approving the Fourth Amendment to the Contract for Purchase of Fare Vending Machines with Parkeon, Inc. (B. Bernegger)
- 2.6. Resolution: Approving a Sole Source Procurement, Ratifying Execution of Fuel Card Credit Application, and Approving CNG Fuel Price Agreement with Clean Energy (B. Bernegger)
- 2.7. Resolution: Delegating Authority to the General Manager/CEO to

Approve a License Agreement with the State of California Franchise Tax Board for Use of a Portion of the Butterfield Park and Ride Lot (B. Bernegger)

- 2.8. Resolution: Rescind Resolution No. 19-08-0096, Award a Contract for Low-Floor Light Rail Vehicles with Siemens Mobility, Inc., and Delegate Authority to the General Manager/CEO to Execute Contract Change Orders or Amendments to the Contract (D. Cook)
- 2.9 Resolution: Approving a Sole Source and Second Amendment to the Contract for Security Guard Services with First Alarm Security and Patrol, Inc. (L. Hinz)
- 2.10 Resolution: Suspending Fares for the Month of January on the New Airport Bus Route 142 to Encourage Ridership (D. Selenis)
- 2.11 Resolution: Annual Renewal of Health and Welfare Benefits (Delta Dental, Vision Service Plan, Navia Benefits and The Hartford Life Insurance Company) for SacRT Employees (S. Booth/S. Valenton)

ACTION: APPROVED - Director Howell moved; Director Harris seconded approval of the consent calendar as written. Motion was carried by voice vote. Absent: Chair Kennedy and Director Serna.

3. INTRODUCTION OF SPECIAL GUESTS

- 3.1 Special Recognition: American Public Transportation Association Manager of the Year Award (S. Valenton)

ACTION: None – Special Presentation by Shelly Valenton

- 3.2 Special Presentation: Certificates of Recognition – Green Energy Program (Assembly Member Kiley and Supervisor Susan Frost)

ACTION: None – Special Presentation by Assembly Member Kiley and Supervisor Frost

- 3.3 Special Presentation: Awarding Certificates of Appreciation to Individuals of SacRT Police Services (J. Risley/L. Hinz)

Note: Item 3.3 was pulled from the agenda.

4. UNFINISHED BUSINESS

- 4.1 Approving the Causeway Connection Intercity Bus Service (L. Ham)

- A. Resolution: Approving a Title VI Service and Fare Equity Analysis; and
- B. Resolution: Conditionally Adopting Service Changes to Establish a New Causeway Connection Bus Service to UC Davis Medical Center; and
- C. Resolution: Delegating Authority to the General Manager/CEO to Approve a Memorandum of Understanding between the Sacramento Regional Transit District, the Yolo County Transportation District, and the University of California, Davis for Operation of the Causeway Connection; and
- D. Resolution: Conditionally Recognizing the University of California, Davis Undergraduate Student ID Card as Fare Equivalent for the Causeway Connection

Laura Ham provided a brief introduction reviewing the progress since the last meeting and reviewed the main topics, made by the UC Davis shuttle riders, as depicted in their “Path to Yes” letter.

Speakers:	Yemi Olowoyeye	Alana Firl	Mikel Delgado
	Hyunsoo Gloria Kim	Amy Fletcher	Lisa Rosenthal
	Alice Fisher	Tara Ursell	Jason Moore
	Rose Cabral	Mike Barnbaum	Matt Dulcich
	Helen O’Connell	Will Berry*	Sarah Kerber
	Julia Burrows		

Director Nottoli wanted to know when the next purchases of buses would be so that seat belts could be added to the order. Mr. Li indicated that it will likely be two years depending on state and local funding availability. Director Nottoli requested that the commitment to replace the buses be memorialized in writing within the resolution. Director Nottoli also requested that staff share data collected with the riders, and to involve the riders earlier in the future.

Director Miller asked about the reliability of the electric buses. Will Berry from Electrify American noted that Proterra manufactured the buses in California and noted that other transportation providers have used this type of bus without issues in different types of climate.

Director Hume noted that staff worked diligently to make a better system and understands the need to launch the service in April, and is in favor of the item, and moved staff’s recommendation.

Director Budge agrees with the April implementation, and the need for earlier public

involvement, and understands why the current ordered vehicles cannot be retrofitted. Director Budge agrees with Director Nottoli about there needs to be some formalization of SacRT's commitment to switch to, what is perceived to be, more safe buses at the earliest point possible.

Director Howell wanted to know if SacRT could make that commitment on behalf of Yolo Transit. Mr. Li indicated that was SacRT's commitment. Director Howell wanted the public to know that although SacRT was making the commitment to change out buses as soon as they could, it is not a commitment from the Yolo Transportation District.

Director Nottoli reiterated that he wanted the vehicle replacement memorialized in a resolution, or in part of a motion, and some effort to establish protocols for sharing data.

Vice Chair Hansen believes that between Mr. Li, the Board's direction and the Yolo Bus Board and staff that everyone will do their best to get new electric buses with seat belts because electric buses are an important statement of climate values. Vice Chair Hansen asked that the following be incorporated into the motion as direction, or that staff work to bring back information on the following: the continued stakeholder outreach relative to analysis (data and overall experience), provide rider education since SacRT's buses are different than the buses they have been use to riding, and have some vehicle procurement guidelines come before the Board that are general, but help layout criteria related to bike access and seat belts for inter-city buses, or vehicles that traverse the highway.

ACTION: APPROVED - Director Hume moved; Director Harris seconded approval of the items A - D. Motion was carried by voice vote. Absent: Chair Kennedy and Director Serna.

5. PUBLIC HEARING

- 5.1 Hold a Public Hearing on the Initial Study/Proposed Mitigated Negative Declaration for the Folsom Light Rail Modernization 15 Minute Service Project (L. Ham)

Rod Jeung from Aecom provided an overview of the 15 Minute Service Project, the California Environmental Quality Act and its process, and asked the Board to hold a public hearing.

Vice Chair Hansen opened the public hearing:

Speakers:

Pat Binley* - Ms. Binley wanted to know if City of Folsom residents were notified of the project and if so, how. The entrance to her neighborhood is approximately 300 feet from the track and the neighborhood is impacted by the trains. She believes that light

rail is underutilized and the traffic congestion that double tracking will create does not outweigh perceived benefits and wants to know why it is felt that double tracking at 15 minute intervals is considered necessary.

Jennifer Lane – Ms. Lane noted that there is an Ad-Hoc Committee in Folsom already meeting regarding traffic and parking. Ms. Lane believes that a double track system will increase parking needs in the City and the garages are already full. Her main concern is the trees that will need to be removed to double track. Ms. Lane suggested that if double track occurs, that it stops at Iron Point, and if there is a festival in the town of Folsom that the City provides a shuttle. Ms. Lane indicated that it is premature to take the service all the way into Historic Folsom.

Janice Brial – Ms. Brial lives in the last neighborhood before Old Town Folsom. Ms. Brial noted that they have difficulty entering and exiting their neighborhood because of train delays. A second set of tracks would make the intersection more unsafe and challenging to get in and out. Ms. Brial opposes the second set of tracks all the way to Old Town Folsom, and that double tracking should go only to the outlets. Ms. Brial indicated that double tracking would destroy the city's bike and walking trails, the tree coverings and natural environment.

Barbara Leary – Ms. Leary noted that as Chair of the Sacramento Sierra Club, the Sierra Club is very supportive on increasing all the public transit options in the region in order to reduce greenhouse gas emissions to reduce congestion on freeways. Ms. Leary noted that as a user of the service she is happy that the service is provided later in the evenings, and that increasing the frequency in the trains will increase ridership. Ms. Leary indicated that mitigation to improve the traffic delays along the feeder arterials on Folsom Boulevard will be a welcome change, and that there be mitigation for the trees that have to be removed along the corridor, and noted that the right of way for double tracking has been in place for many years.

Director Howell clarified that the double tracking does not go all the way to Historic Folsom; the double track portion is only from Parkshore to Bidwell.

ACTION: As there were no further speakers, the public hearing was closed. No action is necessary at this time by the SacRT Board.

6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA

Speakers:

Jeffery Tardaguila – Mr. Tardaguila is happy there will be two SacRT Board meetings held in most months of 2020 because something needs to be done about check lists and policy related to what information goes out to the public. Mr. Tardaguila noted that it would be helpful if public libraries get notified of meetings. Mr. Tardaguila suggested the SacRT Board look at the specifications for buses before they are ordered relative to restraint systems.

Bonnie Lindemann – Ms. Lindemann noted that the service in her area is Microtransit, and she is not reassured when she does not know when her service will arrive, or if she has to wait. Because she no longer has Routes 28 and 24, she has to walk an extra 25 minutes which is not convenient. She believes that having only Microtransit is not a substitution to fixed route service. Ms. Lindemann wants to know what their hope is for the future if they don't currently use Microtransit.

Sarah Kerber - Ms. Kerber invited all elected officials to participate in SacTRU's second transit competition during the week of January 13 – 19th. SacTRU will announce the winner at the January 27th SacRT Board meeting.

7. NEW BUSINESS

- 7.1 Intent Motion: Selection of the Chair and Vice Chair of the SacRT Board of Directors for 2020 (C. Brooks/S. Valenton)

ACTION: APPROVED - Director Harris nominated Vice Chair Hansen for the position of Chair; Director Howell nominated Director Miller for the position of Vice Chair; Director Jennings seconded both motions. Both Motions carried by voice vote. Absent: Chair Kennedy and Director Serna.

- 7.2 Resolution: Receive and File the Comprehensive Financial Report (CAFR), Reports on Compliance and Internal Controls as Required by Uniform Guidance and the Transportation Development Act (TDA), the Report to the Board of Directors for the Fiscal Year Ended June 30, 2019 and Designate \$3,296,647 to SacRT's Operating Reserve. (B. Bernegger)

Jamie Adelman noted that the auditing firm of Crowe LLP provided a clean audit opinion this year, no findings from internal controls or compliance related matters. SacRT has an operating surplus of approximately \$3.3 million and staff is recommending to the Board that these funds be designated to the operating reserve.

ACTION: APPROVED - Director Howell moved; Director Schenirer seconded approval of the item as written. Motion was carried by voice vote. Absent: Chair Kennedy and Director Serna.

8. GENERAL MANAGER'S REPORT

- 8.1. General Manager's Report
- a. Safety and Security Update
 - b. Paratransit Service Update
 - c. Quarterly Financial Report (1st Quarter Fiscal Year 2020)
 - d. SacRT Meeting Calendar

Mr. Li congratulated Lt. Justin Risley for promoting to Captain, officially as of December 19th.

Director Harris understands that the incoming Lieutenant will be Roman Murietta and that Lt. Murietta, who currently serves the North Command, is an excellent individual and is excited that Lt. Murietta is joining the SacRT.

Mr. Li noted that Good Day Sacramento reporters took part in a bus versus bike transit challenge and the reporter on the bus finished before the reporter on the bike; on December 2, SacRT held a press conference unveiling the 2019 SacRT Holiday bus which will benefit the Sacramento Children's Home. The bus is free to ride, and passengers will have the option to donate. The holiday bus will travel on different routes December 1 – January 1.

Lisa Hinz provided a safety and security update. As part of that update, she provided the results of the latest Service Animal Ad-hoc Committee meeting. The Committee determined that there was a need for more training for the security operations center staff, which has now been done. Guards and transit ambassadors have also received additional training, and Staff has created policies and procedures to make sure staff are enforcing the two legal questions that can be asked. Lastly, staff has deployed undercover dogs and cats on the train and buses to test staff to see if they are asking the correct two questions.

Ms. Hinz noted that the transit ambassador program has been fully implemented.

Ms. Hinz noted that the electronic messaging boards are updated by the dispatchers for light rail. The speaker in the light rail stations ("the voice of God") is updated by the security operations center staff. The time frame to update passengers for late trains is 13 minutes or more, but staff has the ability to immediately notify passengers. Over the last two months, SacRT has acquired a notification system which is being used to notify staff of bus and rail incidents.

The goal is to move the Security Operations Center to 1225 R Street with bus, rail and security controls within one unified command.

Laura Ham – Ms. Ham reminded the Board that staff held a number of employee open houses to make it as convenient as possible for any Paratransit, Inc. employees interested in coming to SacRT to assist with paratransit operation. Preliminary information was provided on the hiring process, the on-line application process and a number of questions were answered. Ms. Ham introduced Dan Thao who is the Director of Community Bus over the paratransit service operation, and noted that SacRT is recruiting for other key leadership positions. Written communications and frequently asked questions have been sent out to all paratransit riders, and are continuing to meet with the Mobility Advisory Council, and have open houses scheduled to talk with all paratransit riders around the region.

Ms. Ham also shared the branding for the new service “SacRT Go Paratransit Services”. The branding was shared with the Mobility Advisory Council who was very supportive and felt that the branding conveyed the message of mobility and independence.

Director Hume stated that from a psychological perspective when you have the word “Go” in red you are causing a conflict in people’s brains. Red is associated with stop. Director Howell indicated it should be green. Director Hume indicated that he did not know how far along we were, but suggested that this would be an appropriate change. Ms. Ham indicated that the actual color was magenta.

Mr. Li noted that there will be more potential paratransit services employee open houses closer to the transition time, and some of those meetings will be within the Paratransit facility. The customer open houses have been very positive.

Mr. Li noted that SacRT has been holding Town Hall events to express to employees Managements appreciation for their hard work and commitment throughout the entire year.

Speakers: Jeffery Tardaguila Mike Barnbaum

9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS

9.1. Capitol Corridor Joint Powers Authority Meeting – November 20, 2019 (Miller)

No additional comments were provided.

9.2. San Joaquin Joint Powers Authority Meeting – November 22, 2019

No additional comments were provided.

Speaker: Mike Barnbaum provided comments on Items 9.1 and 9.2

10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)

11. ANNOUNCEMENT OF CLOSED SESSION ITEMS

12. RECESS TO CLOSED SESSION

13. CLOSED SESSION

14. RECONVENE IN OPEN SESSION

15. **CLOSED SESSION REPORT**

16. **ADJOURN**

*Handout

As there was no further business to be conducted, the meeting was adjourned at 7:53 p.m.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary